

Part Time Maintenance Worker

Village of Haugen, WI

P.O. Box 234

Haugen, WI, 54841

715-234-8014

Email: info@villageofhaugen.com

Application Deadline 6/1/20

JOB DESCRIPTION

*Specifications are not to reflect all duties performed within the job.

Reports To: Public Works Superintendent

This position performs a variety of semi-skilled and skilled tasks assisting in the repair and maintenance of buildings, parks and other public works facilities within the Village of Haugen. Prospective employee must 18 years of age or older and maintain a valid Class D Wisconsin driver's license.

Essential functions include lifting items of 75 pounds, walking on uneven surfaces, use of power and hand tools, constant bending, frequent climbing, hear oral instructions, speak to others and work in confined spaces.

Essential functions may include, but are not limited to the following:

- Read water meters for billing
- Work around raw sewage/wastewater
- Manual digging and excavating
- Perform heavy manual labor for extended periods under sometimes unfavorable conditions
- Maintain parks and park facilities, performing necessary landscaping and grounds keeping work
- Upkeep and cleaning of all Village facilities and restrooms; janitorial/custodial work
- Set of street barricades for special events, clean litter, maintain litter containers
- Assist other maintenance employees in performing repairs/maintenance of streets, water/wastewater pipelines and other facilities
- Clean clogged storm drain basins and culverts
- Clean and maintain equipment used in the course of work
- Paint street markings and perform street sign maintenance
- Basic knowledge of computer applications

- Uses safe work practices
- Perform other duties as required
- Part time – year round 20 hrs/week
- Starting wage \$10 per hour